

Guideline Script for General Evaluator

[Go to the podium]

Mister (Madam) Toastmaster, Fellow Toastmasters, and Guests

This is the evaluation portion of our meeting. First, we will hear Speech Evaluators give evaluations of tonight's prepared speeches. Next, I will ask each duty holder to give his/her duty report. I will then give my general evaluation of the overall meeting.

Each Speech Evaluator will speak for 2 to 3 minutes.

[Present Speech Evaluators in the order in which the speeches were given.]

Our first evaluator is _____, evaluating _____'s speech, "_____."
[Introduce evaluator.] Please help me welcome _____. *[Lead applause until Evaluator takes the podium.]*

Our second evaluator is

Our third evaluator is

After the last evaluator

May we have a timer's report please?

Please cast your vote for Best Evaluator.

[Call for the report from each duty holder: Grammarian, "Ah" Counter, and Listener.]

[Present evaluation of the overall meeting, commending each participant for something done well, making one or two observations and suggestions for improvement (if any), and ending with a comment on something you liked about the meeting in general.]

I now return control of the meeting to this evening's Toastmaster, _____.

Mister (Madam) Toastmaster

[Sit down]